

**South Pocket Homeowners Association
Board Minutes
November 2, 2011**

Attendees:

Don Bryant, co-president
Greg Hatfield, co president & Area 2 Representative
Sandra Peck, treasurer
Sabra Sanchez, secretary
Sue Ruiz, newsletter

Minutes – The October minutes were presented and the following corrections were made: Under “New Business” let the records show that the spelling of Shari Kawelo’s name shall be corrected in the third bulleted item and that the correct date for the meeting minutes is October 12 vs. October 11. The minutes were then unanimously accepted with these revisions.

Finance – Sandra Peck. See attached P & L

- October Expenditures - \$382
- Balance on Hand - \$4474.48
- YTD Expenditures - \$4194
- Annual Budget - \$6097
- Projected End of Year Balance - \$2261
- Treasurer Sandra Peck presented information about three types of insurance to cover the SPHA and the Board.
 - Event Insurance - \$500 per year. This would give us \$300,000 coverage for property that we are renting and does not cover liability if we are serving liquor nor does it cover injuries to volunteers working the event.
 - The question was raised as to whether the SPHA can be an additional insured on the Bergamo policy for events held there. Bergamo had indicated that we need \$1million in liability insurance. Sabra will call Matt Hillis at Bergamo for the answers to these questions.
 - Directors & Officers Liability – Waiting on the cost from the underwriter.
 - Workers’ Comp – Our volunteers at SPHA events are not paid employees, therefore, workers comp is not applicable. It is not required by law, but may still be available to cover volunteers when working on events.
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Neighborhood Watch – Ryan Chin, absent

- Greg reported that there was a considerable amount of police activity in the neighborhood on 10/20 at 4am but didn’t know the details.
- There was a second known incident where there was a dog crate sans the dog stolen from a residence on South Oak Drive. The crate was later recovered from a stolen vehicle.

Architectural Review – Ken Giese, absent – No report

Marriott Park Update – Sue Ruiz

- After concern was expressed, Councilman Fong inquired about the watering of Marriott Park.
- Some of the squirrel holes that had been previously reported are still there; some have been filled.
- There seems to be some work that is being done in the park that was not being done in the past.
- Pickup of green waste is off schedule but should be accomplished this coming Thursday or the following Monday.

Newsletter – Sue Ruiz

- Sue reported that all of the articles have been written except the one relating to the Holiday Party details.
- Jeff Fletcher of Edward Jones has purchased a ½ page ad, 5 for the price of 4.
- Insert price is \$405, 5 for the price of 4.

Area II Report – Greg Hatfield. Nothing to report

New Business

Board Resignation

- John submitted a letter of resignation from his Board position as Director. (See attached)

Holiday Party

- To be able to use the facility at Bergamo, the party date will have to be December 10 vs. December 17.
- Catering possibilities discussed:
 - Reyna’s Catering (In business 28 years and manages restaurant at SMUD.) - \$13.50 per person estimate
 - Juan Canalis – Mexican food menu. \$11 per person estimate.
 - Plates Catering – Looks too expensive when considering the butler styled appetizer menu.
 - Pete’s Original Pizza – Greg feels that this might be an option for us as they prepare more than just pizza.
- Other party considerations when using a non-commercial venue:
 - Need tables and chairs plus linens. Don provided an analysis of the various costs for tables, et al (see attached). A conservative estimate of the number of tables and chairs would result in a cost of approximately \$165. Don indicated that Marilyn’s church might allow their chairs and tables to be borrowed.
- Insurance – Continue to investigate the costs and coverage for insurance as the other party details are being investigated.
- Wine may be donated again. It was suggested that the wine be sold for \$3 per glass.

Next Meeting

Wednesday, December 7, 2011

7pm

Location: Don’s House